



***JIGAWA STATE GOVERNMENT  
MONTHLY COMPLIANCE REPORT FOR  
BUSINESS ENABLING MDAs***

***MONTH: SEPTEMBER 2025***

***DATE OF SUBMISSION: DECEMBER 2025***

## MONTHLY COMPLIANCE REPORTS REPORT FOR BUSINESS ENABLING MDAs IN JIGAWA STATE

### 1. Executive summary

This report provides an overview of compliance levels and service delivery performance for September 2025 among key Business Enabling Environment (BEE) agencies in Jigawa State. While service requests were processed according to established timelines, there remains room for improvement, with just over 34% of all requests completed within the required timeframes. Ongoing initiatives to enhance transparency, shorten turnaround times, and strengthen grievance resolution are being implemented to improve overall efficiency and accountability.

### 2. Total Number of Service Request Received

Service Area	No. of Request Received	Channel of Receipt (Online/Offline)
Business Premises Registration (Ministry of Commerce Industry, Cooperative and Tourism)	10	Offline

Processing of Operational Licence (Ministry of Commerce Industry, Cooperative and Tourism)	0	Offline
Investigation of Project (Jigawa State Due Process and Project Monitoring Bureau)	0	Offline
Registration of Works, Goods and Services (Jigawa State Due Process and Project Monitoring Bureau)	14	Offline
Legal Services (Ministry of Justice)	3	Offline Offline
Legal Civil Litigation Services (Ministry of Justice)	12	Offline
Legal Drafting Services (Ministry of Justice)	9	Offline
Processing of contracts payment (Ministry of Finance)	32	Offline & Online
Public Procurement	`	

<i>(Ministry of Finance)</i>	<i>11</i>	<i>Offline &amp; Online</i>
<i>Tax Registration &amp; Payment</i> <i>Jigawa Internal Revenue Service</i>	<i>133</i>	<i>Online</i>
<i>Electronic Tax Clearance</i> <i>Certification</i> <i>Jigawa Internal Revenue Service</i>	<i>0</i>	<i>Offline</i>

### *3. Service Delivery Time-frame*

<i>Service Type</i>	<i>Official SLA</i>	<i>Source Document</i>
<i>Business Premises Registration</i> <i>(Ministry of Commerce</i> <i>Industry, Cooperative and</i> <i>Tourism)</i>	<i>21 working</i> <i>Days</i>	<a href="https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf">https://www.jigawastate.gov.ng/uploads/Business%20premises%20registration%20process%20in%20jigawa%20state.pdf</a>

<p>Processing of Operational Licence</p> <p>(Ministry of Commerce Industry, Cooperative and Tourism)</p>	<p>7 Working Days</p>	<p><a href="https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf">https://www.jigawastate.gov.ng/uploads/Processes%20and%20Procedures%20for%20Obtaining%20Operation%20Licence%20for%20Tourism%20and%20Allied%20Hospitality%20Business.pdf</a></p>
<p>Investigation of Project</p> <p>(Jigawa State Due Process and Project Monitoring Bureau)</p>	<p>43 working Days</p>	<p><a href="https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf">https://jigawastate.gov.ng/uploads/SLA%20on%20Vetting%20by%20Due%20Process.pdf</a></p>
<p>Registration of Works, Goods and Services</p> <p>(Jigawa State Due Process and Project Monitoring Bureau)</p>	<p>7 Working Days</p>	<p><a href="https://jigawastate.gov.ng/uploads/Works Registration Guidelines Reviewed.pdf">https://jigawastate.gov.ng/uploads/Works Registration Guidelines Reviewed.pdf</a></p>
<p>Legal Services</p> <p>(Ministry of Justice)</p>	<p>182 Working Days</p>	<p><a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of%20Justice.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Legal%20Services%20by%20Min%20of%20Justice.pdf</a></p>

Legal Civil Litigation Services (Ministry of Justice)	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Obtaining%20Legal%20Services%20at%20Dept%20of%20Civil%20Litigation.pdf</a>
Legal Drafting Services (Ministry of Justice)	44 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT%2012135.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Services%20at%20Legal%20Drafting%20reviewed%20by%20CT%2012135.pdf</a>
Processing of contracts payment (Ministry of Finance)	17 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Contract%20Processing%20for%20Min%20of%20Finance.pdf</a>
Public Procurement (Ministry of Finance)	30 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min%20of%20Finance.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20Public%20Procurement%20at%20Min%20of%20Finance.pdf</a>

Tax Registration & Payment Jigawa Internal Revenue Service	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf">https://jigawastate.gov.ng/uploads/Procedures%20for%20obtaining%20TIN%20and%20tax%20payment.pdf</a>
Electronic Tax Clearance Certification  Jigawa Internal Revenue Service	14 Working Days	<a href="https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf">https://jigawastate.gov.ng/uploads/Procedure%20for%20eTCC.pdf</a>

#### 4. Service Resolution Timelines

Service Type	Resolved Within SLA	% Compliance	Resolved Beyond SLA	Non- Compliance
Business Premises Registration  (Ministry of Commerce Industry,	10	100%	10	0%

Cooperative and Tourism)				
Processing of Operational Licence  (Ministry of Commerce Industry, Cooperative and Tourism)	0	0%	0	0%
Investigation of Project  (Jigawa State Due Process and Project Monitoring Bureau)	0	0%	0	0%
Registration of Works, Goods and Services  (Jigawa State Due Process and Project Monitoring	10	71%	4	29%



Bureau)				
Legal Services (Ministry of Justice)	2	67%	1	33%
Legal Drafting Services (Ministry of Justice)	9	100%	0	0%
Civil Litigation Services (Ministry of Justice)	6	50%	6	50%
Processing of contracts payment (Ministry of Finance)	26	82%	6	28%
Public Procurement (Ministry of Finance)	6	55%	5	45%
Tax Registration &	106	80%	27	20%

Payment Jigawa Internal Revenue Service				
Electronic Tax Clearance Certification  Jigawa Internal Revenue Service	0	0%	0	0%

### 5. The Report Summary

S/ n	Participating MDA	Service Type	Approv ed SLA	No. of Reques t Receive d	Number of requests complet ed within SLA	Percenta ge of total applicatio ns complete d within
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						SLA
1	Ministry of Commerce Industry, Cooperative and Tourism	Business Premises Registration	21 working Days	0	0	0%
2	Ministry of Commerce Industry, Cooperative and Tourism	Processing of Operational Licence	7 Working Days	10	10	100%
3	Jigawa State Due Process and Project Monitoring Bureau	Investigation of Project	43 working Days	0	0	0%
4	Jigawa State	Registration	7	14	10	71%

	Due Process and Project Monitoring Bureau	n of Works, Goods and Services	Workin g Days			
5	Ministry of Justice	Legal Services	182 Workin g Days	3	2	67%
	Legal Drafting Services (Ministry of Justice)	Legal Drafting Services	14 Workin g Days	9	9	100%
6	Ministry of Justice	Civil Litigation Services	44 Workin g Days	12	6	50%
7	Ministry of Finance	Processing of contracts	17 Workin g Days	32	26	77%

		payment				
8	Ministry of Finance	Public Procurement	30 Working Days	11	6	55%
9	Jigawa Internal Revenue Service	Tax Registration & Payment	14 Working Days	133	106	80%
10	Jigawa Internal Revenue Service	Electronic Tax Clearance Certification	14 Working Days	0	0	0%

## **6. Observations and Recommendations**

*To further improve service delivery, it is recommended that all MDAs focus on enhancing transparency, accountability, and efficiency in their operations, while also providing regular training and capacity-building programs for staff to ensure they have the necessary skills and knowledge to deliver high-quality services.*